

**Aleutian Pribilof Island Community Development Association (APICDA)
2022 Community Development Grant Program (CDGP)
Instruction and Application Packet**

The APICDA Community Development Grant Program (CDGP) supports economic development in each of the six APICDA communities of Akutan, Atka, False Pass, Nelson Lagoon, Nikolski and St. George.

This Grant provides a resource to APICDA communities of direct financial support and assists with leveraging additional funding for their priority initiatives.

Each APICDA community has developed a Community Development Plan which identifies goals for the community. This program assists communities in accomplishing their community development goals.

In each APICDA community, the City, Tribe and/or Village Corporation may apply for the CDGP. Funding for the Grant is designated by APICDA's Board of Directors, based on available funds and the recommendation of the Budget and Audit Committee. An allocated amount per community will be authorized each year by the Board of Directors.

APICDA will consider applications from communities and the eligible entities until the total grant funds for each community are exhausted. Late or incomplete applications are not accepted. There is no rollover of unallocated grant funds at the end of the grant period.

Projects must be listed on the Community Development Plan and meet one or more of the CDQ Program Requirements:

- Benefit all community residents
- Provide in-region employment
- Aid in the reduction of poverty
- Provide economic and social benefits for the community residents
- Aid in creating a sustainable and diversified local economy
- Benefit the fishing industry directly or indirectly

The 2022 grant period is open January 1 - October 1, 2022

How to apply:

1. Submit application packets no later than 5:00PM AKST on October 1, 2022 via email to programs@apicda.com
2. Complete applications include:
 - i. Application Form with Budget and Timeline Forms
 - ii. Written Grant Proposal Narrative
 - iii. Documentation of previous grants or projects completed by applicant
 - iv. Supplemental information to support application

Additional Requirements:

Grant awardees will be required to submit quarterly reports with itemized accounting of the grant award. Quarterly reports are due no later than 10 business days past the end of the quarter. Upon completion of the project, awardees must submit the grant close-out form with a final itemized accounting of the grant.

APICDA Community Development Grant Program (CDGP)-2022 Application Form

Instructions: Complete the application form and provide all supplemental documents listed under the required documents checklist. Complete the application, answering all fields in the application form as thoroughly as possible. The application and supplemental material will assist APICDA in evaluating the grant request. **Submit complete applications by email to programs@apicda.com.**

The APICDA Program Committee reviews all applications. As needed, APICDA staff will request additional information. After a full review, a funding recommendation is prepared for the Board of Directors for a final decision. All applicants will be notified in writing of the Board's decision.

1. Date of application: _____

2. Name and address of entity to which CDGP would be paid. Please list exact legal name:

Telephone: _____
Fax: _____
E-mail: _____
Cell: _____

3. Project title: _____

4. Purpose of grant (one sentence):

5. President/CEO/Administrator name: _____

6. List names, titles and contact information of the project manager(s) who will direct the project.

7. Grant request: \$ _____ Total project budget: \$ _____

8. Anticipated length of project: Start date: _____ End date: _____

9. Is this a multi-year project? Yes No

10. Is this project listed as a goal on your Community Development Plan? Yes No

If no, please explain here: _____

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11. What is the primary purpose and the need or problem that you are seeking to address with this project?

12. Does this project benefit all community residents? Yes No

Please explain here: _____

13. Does this project provide economic and social benefits for community residents? Yes No

Please explain here: _____

14. Does this project create new jobs in the community? Yes No

_____ # of Full-time Jobs List Job Titles: _____
_____ # of Part-time Jobs List Job Titles: _____
_____ # of Temporary Jobs List Job Titles: _____

If the answer is no, please explain here: _____

15. Does this project contribute to employment or other long-term income generating opportunities for community members? Yes No

Please explain here: _____

16. Does this project directly or indirectly support the fishing industry in the community and/or region?
Yes No

Please explain here: _____

17. Does this project require additional funding sources (i.e. state or federal grants, in-kind funds, etc.) Yes No

Please explain here: _____

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Detailed Project Planning Form

*Submit timeline form with your application

Project Title: _____

TASKS	RESPONSIBLE PERSON	START DATE	END DATE	BUDGETED COST	STATUS
PHASE 1					
PHASE 2					
PHASE 3					
PHASE 4					
PHASE 5					

PROJECT TEAM-Complete with your application and submit changes with each quarterly report		
NAME & ROLE	QUALIFICATIONS	RESPONSIBILITIES

